

Sect.	Contractor	Target Population: Description of Services	UOS (annual)	UDC/ NOC (annual)	Ct. Term	Total Contract Amount With Contingency	Annual or Mod	Funding Source	Prior Annual Amt. without Contingency	Prop. Annual Amt. without Contingency	Annual Difference \$	Annual Difference %	Selection Type
SFHN/H UH	Catholic Charities, CYO*	Housing & Urban Health Services – Assisted Housing Program, HIV rental subsidies.	84,260	243/266	7/01/11-6/30/21	\$ 10,904,471	Annual	General Fund	\$ 980,149	\$ 1,004,055	\$ 23,906	2.4%	RFP 16-2010
SFHN/H UH	San Francisco AIDS Foundation*	Housing & Urban Health Services – HIV rental subsidies.	135,420	370/370	7/01/11-6/30/21	\$ 39,938,517	Annual	General Fund	\$ 3,786,375	\$ 3,878,725	\$ 92,350	2.4%	RFP 16-2010
* Requires Board of Supervisors approval													
FOOTNOTES:													
SFHN/H UH	Catholic Charities, CYO	<b>Reason for Increase:</b> The requested action is the approval of a multi-year annual renewal for the period 7/1/16 to 6/30/21, with an annual amount of \$1,004,055 in FY16-17. The proposed annual increase of \$23,906 is due to the FY16-17 annual Cost of Doing Business Increase allocated by the Mayor in the FY15-17 budget. The contract has been previously approved by the Health Commission for the period of 7/01/11-6/30/16. The extension of the term is authorized under the current RFP.											
SFHN/H UH	San Francisco AIDS Foundation	<b>Reason for Increase:</b> The requested action is the approval of a multi-year annual renewal for the period 7/1/16 to 6/30/21, with an annual amount of \$3,878,275 in FY16-17. The proposed increase of \$92,350 is due to the FY16-17 annual Cost of Doing Business Increase allocated by the Mayor in the FY15-17 budget. The contract has been previously approved by the Health Commission for the period of 7/01/11 - 6/30/16. The extension of the term is authorized under the current RFP.											

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>Baxter Healthcare Corporation</u>	Division/Section:	<u>SFHN/SFHN</u>
		Director SFHN	<u>Roland Pickens</u> <i>Roland Pickens</i>
Address	<u>711 Park Ave.</u>	DPH Administrator:	<u>Iman Nazeeri-Simmons</u>
	<u>Medina, NY 14103</u>	Program Manager:	<u>Max Bunuan</u> Phone <u>206-2371</u>
Contact	<u>Dana Tywoniak, Territory Manager</u>	Contract Analyst:	<u>Jonathan Lyens</u> Phone <u>554-2886</u>

**Request for approval of an equipment lease with a software licensing addendum, and equipment maintenance agreement with Baxter Healthcare Corporation for the lease of an upgraded Sigma Spectrum Infusion System, including 725 new IV pumps, in the amount of \$3,615,879 for the lease agreement and \$413,633 for the equipment maintenance agreement, for the term of March 1, 2016 to March 31, 2021 for the lease agreement (60 months of payments) and April 1, 2016 – March 31, 2021 for the equipment maintenance agreement (48 months of payments).**

Profit       Non-Profit       LBE       RFQ – Number: \_\_\_\_\_ Date: \_\_\_\_\_  
 New       Renewal       Mod       Group Purchasing Organization

Number of years DPH has been doing business with this organization: 10+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	(3/1/16–3/31/21) (lease) (4/1/16–3/31/21) (mtnce.)	
<u>Funding Sources (Lease):</u>			
General Funds		\$3,615,879	\$3,615,879
<b>TOTAL DPH REVENUES</b>		\$3,615,879	\$3,615,879
12% Contingency Amount		\$0	\$0
<b>CONTRACT TOTAL</b>		\$3,615,879	\$3,615,879
<u>Funding Sources (Equipment Maintenance):</u>			
General Funds		\$413,633	\$413,633
<b>TOTAL DPH REVENUES</b>		\$413,633	\$413,633
12% Contingency Amount		\$44,318	\$44,318
<b>CONTRACT TOTAL</b>		\$413,633	\$413,633
<i>ANNUAL AMOUNT OF CONTRACT (lease) (estimate)</i>		\$723,175	\$723,175
<i>ANNUAL AMOUNT OF CONTRACT (maintenance) (estimate)</i>		\$78,735	\$78,735
Agency Funds		\$0	\$0
Contract FTE		N/A	N/A

*Note: While the lease start date is March 1, 2016, calculations are based on a 60 month lease, which is anticipated to commence on or about April 1, 2016. While the equipment maintenance agreement start date is April 1, 2016, the first year of maintenance is procured through the lease and calculations are based on 48 months of payments. Payment stream on the lease will not exceed 60 months Due to the structure of the lease and potential amortization issues of on-boarding new equipment in the middle of a lease, contingency was only included for equipment maintenance.*

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. of Clients</u>		<u>Number Of Units</u>	<u>Unit Cost (avg.)</u>
	<u>N/A</u>	<u>Duplicated</u>		
	<u>N/A</u>	<u>Unduplicated</u>		
Lease (1 UOS = 1 month)			60	\$60,264.65
Equipment Maintenance (1 UOS = 1 month)			48	\$6,561.25

**Explanation of Service Change and Variances:**

This request is for two companion contracts, a lease agreement and an equipment maintenance agreement. Both are new contracts. These agreements were previously approved by the Commission in November 2015, prior to completion of contract negotiations. Due to a licensure requirement for the new hospital, the number of required pumps was increased significantly from levels previously approved.

The Sigma Spectrum Infusion System interconnects 725 Baxter (Intravenous) IV pumps. These agreements will upgrade the existing Infusion pumps, enabling wireless connectivity and linkage to other DPH systems. Additionally, the Department will virtualize existing servers, ensuring maximum functionality of the system with future software upgrades from Baxter. The two agreements will have concurrent terms.

**Monitoring Report/Program Review & follow-up:**

The contracts will be monitored in accordance with all applicable Departmental procedures.

**Nondiscrimination and Cultural Competency:**

The Contractor will participate in applicable cultural competency requirements for the upcoming year.

**Other Significant Issues:**

Baxter Healthcare Corporation develops, manufactures, and markets healthcare equipment and instruments. It focuses on critical therapies for life-threatening conditions, specifically products and services in blood therapies, cardiovascular medicine, medication delivery, and renal therapy. The company offers its products in the United States and internationally. The company was formerly known as Travenol Laboratories, Inc. and changed its name to Baxter Healthcare Corporation in July 1987. The company was incorporated in 1966 and is based in Deerfield, Illinois. Baxter Healthcare Corporation operates as a subsidiary of Baxter International, Inc.

Baxter Healthcare Corporation was selected under the authority of Section 21A.2 of the Administrative Code through the Department's membership in the Group Purchasing Organization Vizient, which was formerly known as Novation under the University HealthSystems Consortium.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

Thomas F. Chen  
Uma Chowdhury, Ph.D  
John D. Forsyth  
James R. Gavin III, M.D., Ph.D  
Peter S. Hellman  
Munib Islam

Robert L. Parkinson, Jr.  
Carole J. Shapazian  
Thomas T. Stallkamp  
K.J. Storm  
Albert P. L. Stroucken

There are eleven board members. There are no term limits.

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>Baxter Healthcare Corporation</u>	Division/Section:	<u>SFHN/ZSFGH</u>
		Director SFHN	<u>Roland Pickens</u> <i>[Signature]</i>
Address	<u>711 Park Ave.</u>	DPH Administrator:	<u>David Woods</u>
	<u>Medina, NY 14103</u>	Program Manager:	<u>Eugenio Ocampo</u> Phone <u>206-4525</u>
Contact	<u>Andy Robinson, DoseEdge Specialist</u>	Contract Analyst:	<u>Jonathan Lyens</u> Phone <u>554-2886</u>

**Request for approval of a software license agreement with Baxter Healthcare Corporation for the licensing, equipment and implementation of the DoseEdge Pharmacy Workflow Management System, for the pharmacy at Zuckerberg San Francisco General Hospital in the amount of \$500,210, for the term of March 1, 2016 to July 31, 2021 (60 billable months).**

Profit       Non-Profit       LBE       RFQ – Number: \_\_\_\_\_ Date: \_\_\_\_\_

New       Renewal       Mod       Group Purchasing Organization \_\_\_\_\_

Number of years DPH has been doing business with this organization: 10+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 3/1/16 – 7/31/21	<u>Annualized Difference</u>
Funding Sources:			
General Funds		\$500,210	\$500,210
<b>TOTAL DPH REVENUES</b>		\$500,210	\$500,210
12% Contingency Amount		\$50,302	\$50,302
<b>CONTRACT TOTAL</b>		\$550,512	\$550,512
<i>ANNUAL AMOUNT OF CONTRACT (starting Month 13)</i>		\$112,477	\$112,477
Agency Funds		\$0	\$0
Contract FTE		N/A	N/A

<u>PROPOSED:</u>	<u>No. of Clients</u>		<u>Number</u>	<u>Unit</u>
<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>N/A</u>	<u>Duplicated</u>	<u>Of</u>	<u>Cost (avg.)</u>
	<u>N/A</u>	<u>Unduplicated</u>	<u>Units</u>	
License (1 UOS = 1 month of license fees)		n/a	48	\$9,373.08
Optional Items (Interfaces, custom programming, additional modules, additional stations)		n/a	as needed	\$25,000

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & follow-up:**

The contracts will be monitored in accordance with all applicable Departmental procedures.

**Nondiscrimination and Cultural Competency:**

The Contractor will participate in applicable cultural competency requirements for the upcoming year.

**Sole Source:**

The DoseEdge System automates the workflow in sterile compounding areas in inpatient pharmacies, which are high-risk, high-volume areas. This automated workflow includes selecting, compounding, inspecting, tracking, and reporting on intravenous and oral liquid doses. The system helps pharmacists identify compounding errors and can assist with pharmacy productivity.

The DoseEdge System is unique in its features in that it is the only product that provides barcode ingredient verification. Barcode technology is utilized to ensure that the products used to compound the final sterile product are correct, greatly increasing patient safety. It also allows for special inspection requirements for high-risk or costly doses and a dose pedigree system to provide retrievable data regarding the production of the dose. These features are important for pharmacists to be able to have access to the right information before approving or rejecting a dose.

The DoseEdge System is also the only system that allows "Dose Recycling" where the system maintains all previous preparation data, allowing returned, unexpired doses to be reused, thus allowing for waste reduction and cost-savings. Lastly, the system allows for error tracking, which is vital in continual improvement of patient care and accountability.

This contract has been awarded as a sole source contract under Chapter 21.30 of the City's Administrative Code for Software Licenses, Support, Escrow, and Finance and Equipment Maintenance agreements.

**Other Significant Issues:**

Baxter Healthcare Corporation develops, manufactures, and markets healthcare equipment and instruments. It focuses on critical therapies for life-threatening conditions, specifically with products and services in blood therapies, cardiovascular medicine, medication delivery, and renal therapy. Baxter offers its products in the United States and internationally. The company was formerly known as Travenol Laboratories, Inc. and changed its name to Baxter Healthcare Corporation in July 1987. The company was incorporated in 1966 and is based in Deerfield, Illinois. Baxter Healthcare Corporation operates as a subsidiary of Baxter International, Inc.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

**Board of Directors**

Thomas F. Chen

Uma Chowdhry, Ph.D

John D. Forsyth

James R. Gavin III, M.D., Ph.D

Peter S. Hellman

Munib Islam

There are 11 board members. There are no term limits.

Robert L. Parkinson, Jr.

Carole J. Shapazian

Thomas T. Stallkamp

K.J. Storm

Albert P. L. Stroucken

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor: Daniels Sharpsmart, Inc.  
 Address: 111 W Jackson Blvd, Suite 720  
Chicago, IL 60604  
 Contact: Michael Wall,  
Regional Business Manager

Division/Section: SFHN/ZSFGH  
 Director, SFHN: Roland Pickens  
 Rebuild Director: Terry Saltz  
 Facilities Director: Maxwell Bunuan Phone 206-2371  
 Contract Analyst: Arlene Lee Phone 554-2938

**Request for approval of a new contract with Daniels Sharpsmart, Inc., in the amount of \$712,858, to secure sharps waste management services for Zuckerberg San Francisco General Hospital, for the period of May 1, 2016 through April 30, 2019 (36 Months).**

Profit       Non-Profit       LBE       RFQ – Number: \_\_\_\_\_ Date: \_\_\_\_\_  
 New       Renewal       Mod       Group Purchasing Organization \_\_\_\_\_

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 5/1/2016 – 4/30/2019	<u>Annualized Difference</u>
Funding Sources:			
General Fund		\$636,480	\$636,480
<b>TOTAL DPH REVENUES</b>		<b>\$636,480</b>	<b>\$636,480</b>
12% Contingency Amount		\$76,378	\$76,378
<b>CONTRACT TOTAL</b>		<b>\$712,858</b>	<b>\$712,858</b>
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		<i>\$212,160</i>	<i>\$212,160</i>
Agency Funds		\$0	\$0
Contract FTE		N/A	N/A

<u>PROPOSED:</u> Mode(s) of Service & Unit of Service Definition	<u>No. of Clients</u>		<u>Number of Units</u>	<u>Unit Cost</u>
	<u>N/A</u> Duplicated	<u>N/A</u> Unduplicated		
2 gal. container (1 UOS = 1 container)	n/a		2,430	\$9.00
4 gal. container (1 UOS = 1 container)	n/a		5,940	\$11.00
8 gal. container (1 UOS = 1 container)	n/a		3,510	\$15.00
16 gal. container (1 UOS = 1 container)	n/a		396	\$25.00
Optional managed services:				
Optional (1 UOS = 1 hr.)	n/a		5,240	\$30.00
One-time purchase of accessories	n/a		1	\$30,000

**Explanation of Service Change and Variances:**

This is a new contract. Daniels will install and service the Sharpsmart reusable sharps container system at Zuckerberg San Francisco General Hospital. The system will consist of Daniels universal brackets installed in agreed locations at the Hospital, with reusable Daniels sharps collection containers fitted on the brackets. Containers will be provided in 2, 4, 8 and 16 gallon sizes. Daniels will remove filled containers and bins to a central location, pick them up, and replace them with clean containers distributed to the agreed locations.

**Monitoring Report/Program Review & follow-up:**

The contract will be monitored in accordance with all applicable Departmental procedures.

**Nondiscrimination and Cultural Competency:**

As required, the Contractor will participate in the cultural competency requirements for the upcoming year.

**Other Significant Issues:**

Daniels is headquartered in Melbourne, Australia, with US headquarters in Chicago, Illinois. The Sharpsmart system was launched in 1999 and is now used in thousands of healthcare facilities in the US, Canada, the UK, Australia, New Zealand and South Africa. Daniels was one of the first companies in the world to supply reusable sharps containers and its Sharpsmart system is now the world's most widely used reusable system.

The unique Sharpsmart sharps containment system improves the safety of healthcare workers when disposing of sharps and while lessening the environmental impact of their disposal. The system was developed with feedback and input from sharps users around the world. It is the most widely researched sharps containment system internationally—the only system to have peer-reviewed confirmation of sharps injury reduction in international clinical journals, and the only system in which all container models meet the tests required by the European Agreement (AFG) on Transport of Dangerous Goods.

Daniels Sharpsmart, Inc. was selected under the authority of Section 21A.2 of the Administrative Code through the Departments membership in the Group Purchasing Organization, Vizient which was formerly known as University HealthSystems Consortium and the University HealthSystems Consortium Services Corporation Purchasing Program (Novation).

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

Dan Daniels, Owner and Executive Director	Marcus Koch
Mike Magyar	John Dwight

There are four board members. There are no vacancies on the board. Terms have no pre-set limits.

**Recommendation:**

The Department recommends approval of this contract.

Contractor	<u>San Francisco AIDS Foundation</u>	Division/Section	<u>Population Health Division</u>	
		Exec. Administrator	<u>Tomas Aragon MD</u>	
Address	<u>1035 Market Street</u>	DPH Administrator	<u>Tracey Packer</u>	
	<u>San Francisco, CA 94102</u>	Program Administrator	<u>Hanna Hjord</u>	Phone <u>437-6316</u>
Contact	<u>Richard Hill, Director Govt. Contracts</u>	Contract Analyst	<u>Irene Carmona</u>	Phone <u>554-2652</u>

**Request for approval of a new contract with the San Francisco AIDS Foundation, in the amount of \$1,008,000, which includes a 12% contingency, to provide HIV Prevention Program to Address Binge Drinking Single-Session Intervention Project (SIP), for the period February 1, 2016 through June 30, 2020 (4.5 years).**

Sole Owner   
 Non-Profit   
 DBE   
 RFP- Number: 32-2015    Date: 11/10/15  
 New   
 Renewal   
 Mod   
 Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	02/01/16-06/30/20	
<b>Funding Sources:</b>			
SAMHSA Block Grant FY 15-16		\$100,000	\$100,000
SAMHSA HIV Set-Aside Funds FY 15-16		\$50,000	\$50,000
SAMHSA Block Grant FY 16-17		\$150,000	\$150,000
SAMHSA HIV Set-Aside Funds FY 16-17		\$50,000	\$50,000
SAMHSA Block Grant FY 17-18		\$100,000	\$100,000
SAMHSA HIV Set-Aside Funds FY 17-18		\$50,000	\$50,000
SAMHSA Block Grant FY 18-19		\$150,000	\$150,000
SAMHSA HIV Set-Aside Funds FY 18-19		\$50,000	\$50,000
SAMHSA Block Grant FY 19-20		\$150,000	\$150,000
SAMHSA HIV Set-Aside Funds FY 19-20		\$50,000	\$50,000
12% Contingency		\$108,000	\$108,000
<b>TOTAL PROGRAM</b>		<b>\$1,008,000</b>	<b>\$1,008,000</b>
Contract FTE		2.39	2.39

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. Of Clients</u> Duplicated X Unduplicated	<u>Number Of Units</u>	<u>Unit Cost</u>
<b>Year One</b>			
Program Development (1 UOS = 1 month of program development)	N/A	5	\$28,650.00
Single Session Intervention (1 UOS = 1 hour of client contact)	25	25	\$167.00
Recruitment (1 UOS = 1 hour of client recruitment)	50	25	\$103.00
<b>Year Two</b>			
Single Session Intervention (1 UOS = 1 hour of client contact)	400	660	\$152.00
Recruitment (1 UOS = 1 hour of client recruitment)	1,850	975	\$103.00

**Explanation of Service:** This contract will fund the Single-session Intervention Project (SIP), an innovative service for people living with and at risk for HIV (PLWARH) who are engaging in binge drinking. It is not ongoing treatment and not for chronic drinkers. SAMHSA defines binge drinking as drinking 5 or more alcoholic drinks for men, or 4 or more for women, on the same occasion on at least 1 day in the past 30 days. SIP is a brief, one-time, harm reduction-based intervention that meets the client where he/she is in terms of readiness to change, explores the pros and cons of his/her alcohol consumption, examines in detail an alcohol drinking experience with unwanted consequences, and supports the development of a personal harm reduction plan. SIP has been successfully piloted in SFDPH clinics and is now included as a regular service. This is the community-based implementation.

The goal of the intervention is to 1) provide an early intervention service to reduce the impact of binge drinking, which is strongly associated with HIV transmission, thereby, 2) helping prevent the spread of HIV in the community and 3) improving participants' quality of life. This will be accomplished by conducting outreach to PLWARH who may not be engaging in services to address binge drinking and by implementing SIP. SIP is intended to be provided in a client-centered, harm reduction framework to communities impacted by substance use and HIV. To document outcomes, clients receive a 1 month follow-up call with questions. The intervention will be conducted by new full-time staff with drug and alcohol certification or who are psychotherapy licensed or license-eligible.

The SIP intervention will fall under the Stonewall Project of the San Francisco AIDS Foundation, a State-certified alcohol and drug program serving gay, bisexual and transgender men who live, work or play in San Francisco. SIP will be provided at Strut, the agency's new center for gay men's health and wellness at 470 Castro Street, and will be available to transgender women, injection drug users or others who meet screening criteria.

Outreach to these clients will be done using the SIP screener web application ("app") on iPads or other tablets in the field. Working in pairs with other SFAF outreach staff, SIP outreach workers approach patrons of gay bars and use a screening survey to determine eligibility for the intervention. The app will generate referrals based on the screening score which not only suggest referral to SIP, but engagement with other Stonewall services including those for chronic alcohol drinking, methamphetamine and other substance abuse services. Outreach will occur in the afternoons as well as into the evenings. Additional outreach for this program will occur through a social marketing campaign which will funnel people to the Strut website for self-completion of the screening tool. To encourage participation in the counseling session and follow-up session, gift cards will be offered as incentives at the close of the session. The use of an app as a screening tool has been successful in a previous UCSF/SFAF PACE Study. Outreach will be performed by new full-time staff.

SIP is a new intervention for SFAF and will require significant program development at the outset. Program development activities include 1) development of the SIP web-based mobile app; 2) purchase of tablets for use in the field; 3) web portal development for clients who self-administer the screening tool on the Internet; 3) development of social marketing materials to recruit clients and direct them to the website; 4) purchase of social marketing materials; 5) purchase of incentives; 6) hiring and training for SIP counselors in intervention and evaluation; 7) training for outreach workers in use of the survey tool; and 8) orientation of other Stonewall staff to the intervention. It is expected that SIP services will begin piloting in May and June of 2016, and that implementation of the intervention will be at full capacity by June 30, 2016.

**Monitoring Report/Program Review & Follow-Up:** The contract services will be monitored by the Department as required. The Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:** The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Philip Besirof (Chair)	Christopher Cowen	Jack Stephenson	Matthew Marquis
Laurie Hane (Secretary)	Christopher Shepler	Kajsa Minor	Paul B. Tan, DMD
Tim Jones (Interim CEO)	Dale Freeman	Lisa Serman, MD	Robert F. Quon, MD
Alec Hughes	Eric Rozendahl	Mary Cha-Caswell	Steven Abbott
Bruno Delagneau, MD	Hamish Chandra	Matt Denckla	Zoë Harris

**Recommendations:** The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<b>San Francisco AIDS Foundation</b>	Division/Section	<b>Population Health Division</b>	
		Dir., Pop. Health Div.	<b>Tomas Aragon MD, DrPH</b>	
Address	<b>1035 Market Street</b>	DPH Administrator	<b>Tracey Packer, Director, CHEP</b>	
	<b>San Francisco, CA 94102</b>	Program Administrator	<b>John Melichar</b>	Phone <b>437-6221</b>
Contact	<b>Richard Hill, Director Govt. Contracts</b>	Contract Analyst	<b>Irene Carmona</b>	Phone <b>554-2652</b>

**Request for approval of a new contract with the San Francisco AIDS Foundation, in the amount of \$359,472 which includes a 12% contingency, to provide PrEP Navigation Services, for the period January 1, 2016 through June 30 2017 (1.6 years).**

Sole Owner   
  Non-Profit   
  DBE   
  RFP- Number: 24-2015   
 Date: 8/26/15  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<b><u>CONTRACT INFORMATION:</u></b>	<b><u>Prior Transaction</u></b>	<b><u>Proposed Transaction</u></b>	<b><u>Annualized Difference*</u></b>
	(new)	01/01/16-06/30/17	
<b>Funding Sources:</b>			
General Fund FY 15-16		\$207,519	\$207,519
General Fund FY 16-17		\$113,438	\$113,438
12% contingency		\$38,515	\$38,515
<b>TOTAL PROGRAM</b>		\$359,472	\$359,472
Contract FTE		Year 1 = 4.25 Year 2 = 1.66	Year 1 = 4.25 Year 2 = 1.66

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b> <u>X</u> Unduplicated	<b>Number Of Units</b>	<b>Unit Cost</b>
<b>Year 1</b>			
PrEP Navigation Services (1 UOS = 1 hour of navigation)	145	435	\$158
PrEP Nurse Practitioner Hours (1 UOS = 1 hour of NP time)	694	694	\$202
<b>Year 2</b>			
PrEP Navigation Services (1 UOS = 1 hour of navigation)	350	1,050	\$108

**Explanation of Service:**

Under this contract, the San Francisco AIDS Foundation (SFAF) will provide Pre-Exposure Prevention (PrEP) Navigation Services to persons at high risk for HIV in San Francisco who express interest in initiating PrEP and are determined to be eligible, including non-gay-identified Men who have Sex with Men (MSM) of color, transwomen, and/or Intravenous Drug Users (IDUs). Clients may self-refer or be referred by HIV test counselors at the time of HIV testing. A client is scheduled for an appointment with a PrEP Navigator on the same day as a medical visit, at which time they will have a full medical evaluation for PrEP initiation by a nurse practitioner. PrEP navigators are supported by the Nursing Director while providing case management and supported by the Magnet Director and SFAF’s Chief Medical Officer, who will review materials.

PrEP navigation and PrEP prescriptions are available simultaneously, approximately 60 hours a week through SFAF, with six days a week at Strut (470 Castro Street), and at least one day a week at 1035 Market. The PrEP Navigators’ primary responsibilities are to 1) assist in insurance and medical provider selection, 2) provide paperwork assistance for insurance or co-pay assistance programs, 3) provide case management to help stabilize clients’ lives or assist with medication adherence and 4) provide education to clients, as well as to SFAF staff.

This contract adds additional funding and staff to an existing PrEP program at SFAF. The first six months of the contract include support for Nurse Practitioners who perform medical evaluation and provide PrEP prescriptions; this accounts for the larger allocation during this time period, but these positions will be supported by other funding sources as of July 1, 2016. Costs for the nurse practitioner hours are higher than for the navigators due to higher salaries. Costs for PrEP navigation services are anticipated to be higher in year 1 due to staff hiring and training requirements.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Philip Besirof, Chair	Jack Stephenson
Laurie Hane, Secretary	Kajsa Minor
Tim Jones, Interim CEO	Lisa Sterman, MD
Alec Hughes	Mary Cha-Caswell
Bruno Delagneau, MD	Matt Denckla
Christopher Cowen	Matthew Marquis
Christopher Shepler	Paul B. Tan, DMD
Dale Freeman	Robert F. Quon, MD
Eric Rozendahl	Steven Abbott
Hamish Chandra	Zoë Harris

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<b>HealthRIGHT 360</b>	Division/Section	<b>Population Health Division/CHEP</b>	
		Dir., Pop. Health Div.	<b>Tomas Aragon, MD, DrPH</b>	
Address	<b>1735 Mission Street</b>	DPH Administrator	<b>Tracey Packer, Director, CHEP</b>	
	<b>San Francisco, CA 94103</b>	Program Administrator	<b>Katie Burk</b>	Phone <b>437-6212</b>
Contact	<b>Vitka Eisen, Chief Executive Officer</b>	Contract Analyst	<b>Irene Carmona</b>	Phone <b>554-2652</b>

**Request for approval of a new contract with the HealthRIGHT 360, in the amount of \$779,941 which includes a 12% contingency, to provide HIV Informed Hepatitis C Linkage to Care services, for the period February 1, 2016 through June 30 2020 (4.5 years).**

Sole Owner   
  Non-Profit   
  DBE   
  RFP- Number: 30-2015    Date: 11/10/15  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<b><u>CONTRACT INFORMATION:</u></b>	<b><u>Prior Transaction</u></b>	<b><u>Proposed Transaction</u></b>	<b><u>Annualized Difference*</u></b>
	(new)	02/01/16-06/30/20	
<b>Funding Sources:</b>			
General Fund FY 15-16		\$96,376	\$96,376
General Fund FY 16-17		\$150,000	\$150,000
General Fund FY 17-18		\$150,000	\$150,000
General Fund FY 18-19		\$150,000	\$150,000
General Fund FY 19-20		\$150,000	\$150,000
12% Contingency		\$83,565	\$83,565
<b>TOTAL PROGRAM</b>		<b>\$779,941</b>	<b>\$779,941</b>
Contract FTE		2.0	2.0
<i>Annual Amount</i>		<i>\$150,000</i>	<i>\$150,000</i>

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b>	<b>Number Of Units</b>	<b>Unit Cost</b>
	<input type="checkbox"/> Duplicated <input checked="" type="checkbox"/> Unduplicated		
Hepatitis C Linkage to Care Navigation (1 UOS = 1 hour of linkage services)	75	900	\$150
Support Groups (1 UOS = 1 hour of groups)	75	48	\$313

**Explanation of Service:** This HealthRIGHT 360 (HR360) contract funds the Helping Optimize Treatment and Support for Hepatitis C On Time (HOTSHOT) program which provides support services to approximately 75 clients receiving hepatitis C virus (HCV) treatment in a clinical setting for 12 weeks annually. Clients receiving treatment are usually in one of five cohorts of 15 clients. Services are provided at HR360's Tenderloin Health Services (THS) at 330 Ellis Street. The target population is medically underserved adult residents of San Francisco who have histories of homelessness, incarceration, and/or injection drug use (IDU) and who are HCV-infected.

This contract does not fund medications. The primary goal of this program is to improve patient access, treatment adherence, and retention in HCV treatment by providing enhanced support and linkage-to-care services through collaborative care, patient-centered, and harm reduction approaches. The two services supported by this contract are patient navigation and support groups. Patient navigation includes case management addressing individual barriers to adherence, appointment reminders, accompaniment to appointments and transportation assistance. HOTSHOT clients will also have access to integrated behavioral health services at THS, including group and individual therapy for mental health, medication management, medication assisted treatment (MAT) for opioid dependence, and linkages to HR360's residential substance abuse treatment and treatment for serious and persistent mental illness. All appointments are tracked through E Clinical Works.

Support groups occur twice monthly and are facilitated by at least two staff members, the Infectious Disease Patient Navigator and the Medical Case Manager, as well as a Peer Leader. Clinicians (who are not funded by this contract) often attend. Topics for HCV-groups are selected and tailored according to participant preferences, which will be determined by written and verbal feedback and by Peer Leader input. Staff will adapt, as needed, HR360's Peer Mentorship Manual for peer services. Clients usually attend groups with their cohort, however other HCV positive clients not receiving treatment or considering treatment are welcome.

Since the Commission's previous consideration of this request at the Finance Committee meeting of March 1, 2016, the Department has re-visited negotiations with HR360. The unit costs for Linkage To Care units has been changed from \$200 to \$150 per unit, and education and support groups have been added at a unit cost of \$313. The unit cost for groups is higher than that of Linkage units, since these groups reach multiple clients at a time, because each hour of running the group involves significant planning and curriculum development work, and because they are often led by nurses or case managers.

Changes to the unit cost for Linkage to Care results in a unit cost that is \$5.00 more than SFAF's and \$25.00 more than Glide's. This is because the HR360 Linkage program offers a more intensive and medically-based model of case management and sees clients through the entire treatment process at HR360, while SFAF and Glide work to get clients into primary for assessment and treatment. HR360 is not offering HCV screening as part of their Linkage program because their program is clinic-based and HCV testing is therefore billable to their patients' insurance. DPH does not utilize grant funds to pay for services that are billable.

**Monitoring Report/Program Review & Follow-Up:** The contract services will be monitored by the Department as required. The Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:** The Department will work with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Trisha Walsh, Board Chair	Dr. Tom R. Hofstedt
Victor R. Ortiz, Board Vice Chair	Kathryn Holmes
Emalyn Lopus, Board Secretary	Deborah Koski
John Baer	Jemma Lavarias
The Hon. Ellen Chaitin	Ann Ma
The Hon. Harlan Grossman	Melyssa Mendoza
Anji Mandavia	

**Recommendations:** The Department recommends approval of this contract.



**Explanation of Service:** This is a new contract with Dr. Kenneth Hardy, selected under RFP 22-2015. Dr. Hardy will provide the Department with Racially Focused Cultural Humility trainings through introductory and train-the-trainer sessions, as well as one annual conference. The trainings will be organized around three major objectives:

- 1) To promote and enhance racial sensitivity and awareness between and among staff, as well as between and among administrators and staff;
- 2) To provide a framework for conducting progressive and productive conversations about race as well as other dimensions of diversity; and
- 3) To further enhance the conveyance of quality, racially sensitive, trauma informed culturally competent care to all consumers and constituents of the Department's service delivery system.

**Monitoring Report/Program Review and Follow-up:** The contract will be monitored in accordance with all applicable Departmental procedures. Deliverables will include:

- Enhanced capacity for conducting meaningful and progressive conversations about race as well as other issues of diversity;
- Building on existing levels of racial awareness and sensitivity as a means of enhancing cross-racial collaborative interactions; and
- Providing additional tools to facilitate the delivery of racially competent trauma-informed work to children, youth and their families.

**Nondiscrimination and Cultural Competency:** The Contractor will participate in applicable cultural competency requirements.

**Other Significant Issues:** Dr. Hardy has presented diversity and racial sensitivity trainings to an extensive list of health and human services agencies, as well as numerous educational institutions. He teaches at Drexel University in Philadelphia, has authored many books, and has been a frequent contributor to popular media and television shows. He resides in New York City, where he is the Director of the Eikenberg Institute for Relationships, maintaining a private practice specializing in working with traumatized and oppressed populations.

With a colleague, Dr. Hardy developed the training manual and curriculum that has been used in New York City to train licensed clinicians in Trauma Based Family Therapy. This program was funded by the September 11th Fund of New York and was co-sponsored with the NYC Mental Health Association. Additionally, he has provided training and consultation to an extensive list of human services agencies devoted to providing trauma-based, culturally competent care to children, couples and families.

**Listing of Board of Directors and Executive Director:**

Dr. Hardy is a sole proprietor, located in New York.

**Recommendation:** The Department recommends approval of this contract.